

Guidelines for attending the unitholders' meeting via electronic media (E-AGM)

IMPACT Growth Real Estate Investment Trust

In case the unitholders attending the E-AGM:

1. Please fill in the registration form for attending the E-AGM ([Attachment No.12](#)). Kindly fill your e-mail and mobile phone number clearly in order to be used for the meeting registration.
2. Attach a copy of identity document to confirm the right to attend the E-AGM as follows;

2.1 Unitholder is an ordinary person:

- If unitholders **attending by themselves**:
  - Attach a copy of a valid government-issued identification document such as an ID card, government ID card, driver's license, or passport in the case of foreigners. In case of name-surname changes, unitholders are requested to attach supporting evidence.
- If unitholders **appoint proxies to attend on his/her behalf**:
  - The Proxy Form ([Attachment No.10](#)) is filled in all information signed by the proxy grantor and the proxy correctly and entirely together with duty stamp affixed;
  - A copy of the proxy grantor's and the proxy's identity document, such as an ID card, a government official ID card, passport (in the case of foreigners) that has not expired and certified true copy of the proxy.

2.2 Unitholder is a juristic persons:

- In case of a juristic person registered in Thailand:
  - A copy of a certification document issued no longer than 180 days by the Department of Business Development, Ministry of Commerce together with the identification card or the passport (in case of a foreigner) of the authorized director(s).
  - In case of proxy – The Proxy Form ([Attachment No.10](#)) is filled in all information signed by the proxy grantor and the proxy correctly and entirely together with duty stamp affixed an identification card or a passport (in case of a foreigner) of the authorized director(s) who signed in the proxy form together with the identification card or passport (in case of a foreigner) of the grantee.
- In case of a juristic person registered abroad:
  - A copy of a certification document together with the identification card or passport (in case of a foreigner) of the authorized director(s).

- In case of proxy – The Proxy Form (Attachment No.10) is filled in all information signed by the proxy grantor and the proxy correctly and entirely together with duty stamp affixed an identification card or a passport (in case of a foreigner) of the authorized director(s) who signed in the proxy form together with the identification card or passport (in case of a foreigner) of the grantee.

Suppose the documents or evidence mentioned above are not Thai or English versions. In that case, the unitholders must present an English translation of the document signed to certify the translation by the shareholder or by an authorized signatory to bind that juristic person (in the case of a juristic person).

3. Submit the documents requesting to attend the meeting via electronic media (item 1) and proof of identity together with supporting documents (item 2) by sending to the Company **no later than Tuesday, July 18, 2023**.
  - Email: [enquiry@rmicompany.co.th](mailto:enquiry@rmicompany.co.th) or [SupawatK@rmicompany.co.th](mailto:SupawatK@rmicompany.co.th)
  - Post: Investor Relations Department, RMI Co., Ltd., 47/569-576, 10th Floor, New Geneva Building, Popular 3 Road, Tambon Ban Mai, Amphur Pakkred, Nontaburi Province 11120

**If a unitholder wishes to appoint an independent director as a proxy:**

The trust unitholders, who are unable to attend the meeting, may give proxy to the Independent Director of the Company: Mr. Chirakhachorn Chaturabatara to attend the meeting and vote on their behalf in this meeting. Please complete and execute the Proxy Form (as appear in Attachment No.10) with the proxy's documents to the Company **no later than Tuesday, July 18, 2023** through the following channels:

- Email: [enquiry@rmicompany.co.th](mailto:enquiry@rmicompany.co.th) or [SupawatK@rmicompany.co.th](mailto:SupawatK@rmicompany.co.th)
- Post: Investor Relations Department, RMI Co., Ltd., 47/569-576, 10th Floor, New Geneva Building, Popular 3 Road, Tambon Ban Mai, Amphur Pakkred, Nontaburi Province 11120

Note: If the unitholders specify their votes in each agenda, the independent directors will cast their votes as specified in the proxy form. In which the voting in each agenda, unitholders have the right to vote in agreeing, disagreeing, or abstaining only and cannot divide a partial vote (unless it is a Custodian vote).

In the case of a shareholder who is a foreign investor and appoints a custodian in Thailand to be a stock depository and keeper:

Please submit the following information:



1. The Proxy Form C (attached with the invitation letter) is filled in all information signed by the proxy grantor and the proxy correctly and entirely together with a 20-Baht duty stamp affixed;
2. Custodian juristic person registration certificate (Custodian) with a signature certifying true copy by the authorized signatory on behalf of the juristic person of the Custodian or the attorney with the corporate seal (if any).
3. A power of attorney from the unitholders for the Custodian to be authorized to sign the proxy form;
4. A letter confirming that the person signing the proxy form is authorized to operate a custodian business;
5. Copy of ID card, or a copy of government official ID card, or copy of passport (In the case of foreigners) of the proxy with certified the true copy;
6. Submit information via the following channels:
  - Email: [enquiry@rmicompany.co.th](mailto:enquiry@rmicompany.co.th) or [SupawatK@rmicompany.co.th](mailto:SupawatK@rmicompany.co.th)
  - Post: Investor Relations Department, RMI Co., Ltd., 47/569-576, 10th Floor, New Geneva Building, Popular 3 Road, Tambon Ban Mai, Amphur Pakkred, Nontaburi Province 11120

Copies of the documents must be certified true and correct copy, and if the documents are executed outside Thailand, they should be certified by the notary public.

**E-AGM Attendance:**

1. Once the unitholders or proxies wish to attend the meeting and have been fully verified, the service provider will send a Link for attending the meeting and the user manual to your Email prior to the meeting date 2 days in advance. **Please study the E-AGM manual thoroughly. If you do not receive the Email within July 21, 2023, please contact the Company immediately.**
2. Necessary information are required to attend the meeting
  - a. The unitholders attending the E-AGM: Unitholders' registration number and ID card
  - b. The proxies: Proxies' ID card and mobile phone number
3. Meeting attendance and voting via electronic media can be used with computers/notebooks/tablets and mobile phones via Web Browser: Chrome with 4G internet speed or basic home internet.

Note: In case of meeting via tablet and mobile phone, Zoom Cloud Meeting program must be installed before attending the meeting, which can be downloaded as follows:

IOS system	Android system
	
<a href="https://apps.apple.com/th/app/zoom-cloud-meetings/id546505307">https://apps.apple.com/th/app/zoom-cloud-meetings/id546505307</a>	<a href="https://play.google.com/store/apps/details?id=us.zoom.videomeetings">https://play.google.com/store/apps/details?id=us.zoom.videomeetings</a>

4. The system will open for meetings 60 minutes before the start of the meeting. However, the live broadcast will only start at the time of the meeting.
5. To log in, the attendees must use the information of the unitholder registration numbers and the unitholder's ID card numbers.
6. Voting through the E-Voting system, you will be able to vote for each agenda only by voting for agreeing, disagreeing, or abstaining. In case of not voting in any agenda, the system will be deemed to vote as agreed immediately (using the vote-counting method by pouring votes towards agreeing).
7. In case of malfunction or problem upon using the E-AGM system, the attendees can contact to OJ International Co., Ltd. at the phone number as specified in the Email while submitting you the system's user manual.

Channels for the unitholder submitting advice or questions related to the Trust or related to any agenda are as follows:

1. Send advice or questions in advance to the Company before the meeting date through the following channels:
  - Email: [enquiry@rmicompany.co.th](mailto:enquiry@rmicompany.co.th) or [SupawatK@rmicompany.co.th](mailto:SupawatK@rmicompany.co.th)
  - Post: Investor Relations Department, RMI Co., Ltd., 47/569-576, 10th Floor, New Geneva Building, Popular 3 Road, Tambon Ban Mai, Amphur Pakkred, Nontaburi Province 11120
2. Submit advice or questions during the meeting to those attending the E-AGM meeting. The attendee must specify his/her first and last name and also state whether his/her is a unitholder attending the meeting himself/herself or a proxy. Before every suggestion or question is submitted, the Company has opened channels for sending advice and question during the meeting as follows:
  - Chat channel for text messages;
  - An audio chat channel where attendees press the raising hand button and turn on the microphone on their device after the operator sends you an invitation to chat. Please turn off the microphone after the conversation is finished every time (For more details, please refer to the user manual sent to the attendees' Emails).

In this regard, if unitholders have questions about the meeting, they can contact the following staff:

1. Regarding **submitting documents confirming identity** to attend the E-AGM, please contact to **Investor Relations Department** for further information through the channels as mentioned above.
2. Regarding **the process of attending the meeting and voting** via E-AGM, in the case of correct and complete identity verification, please contact to **OJ International Co., Ltd.** at the phone number as specified in the Email while submitting you the system's user manual.